

MSVU Research IT Support Policy

1.0 Purpose

The purpose of this policy is to describe the University policy related to technology support of research on campus.

2.0 Scope

This policy covers all research computing equipment operating on the University's network infrastructure. Research computing equipment is defined as computing equipment that is dedicated to research conducted by members of the Mount Saint Vincent University community and administered by the University. When applying for grants or funding researchers must consult with IT&S when preparing research grants that involve the purchase of computers, servers and any related equipment. This will allow IT&S to provide input and help ensure requirements are appropriately specified and budgeted. This also allows for IT&S to help researchers plan for ongoing support needs of the equipment.

3.0 Research PC Support

IT&S recognizes that due to the nature of research computing, research computing equipment may not conform to the University standards. IT&S will make a reasonable effort to support non-standard computing equipment or existing research equipment from another institution that has been transferred to Mount Saint Vincent University. Researchers will be informed of additional resources or costs that are needed to support non-standard computing equipment prior to any work being performed. It is the responsibility of the researcher to fund all costs associated with the support of non-standard computing equipment.

4.0 Network Systems Connectivity

IT&S will supply software and network settings to connect Research equipment to the University's network to access the IT infrastructure or IT systems on campus within reason.